**ERASMUS at BOKU Vienna - nomination and application**

Dear colleagues,

Many greetings from Vienna!

**BOKU, the University of Natural Resources and Life Sciences, Vienna (A WIEN03)** is looking forward to receiving your students for the **summer semester 2022.**

**Responsibilities in the BOKU ERasmus+ team** for Erasmus+ Incoming students:

* **Katrin Hasenhündl** is in charge of the Erasmus + Incoming students from **Southern and Western Europe**.
* **Ulrike Piringer** is in charge of the Erasmus+ Incoming students from **Benelux, Scandinavia, Eastern Europe** and **all Erasmus Traineeship** Incomings.

To facilitate the communication, we both use the established e-mail address: erasmustoboku@boku.ac.at

The Admission Procedure for international exchange students coming to BOKU Vienna (A WIEN03) includes **two mandatory phases**:

1. The Home University **nominates** the students to BOKU and sends them the link to the online application.
2. The student completes the **online application** in BOKU's Mobility-Online system.
3. **Application deadline for Erasmus students for summer semester 2022 is November 30, 2021.**

**Only students who have completed this online application will be accepted.** (Printed application forms sent by post will NOT be accepted.)

**Only students who have been nominated in advance will be able to complete the online application!**

**ad 1. Nomination:**

**Please send the name, first name and e-mail address of the students that you nominate and the semester by e-mail to** **erasmustoboku@boku.ac.at****.**If you have already sent your nomination e-mails, we already contacted your students (cc to you).

As the students will need some time to complete the application, **we recommend that you nominate the students for summer semester as soon as possible and not later than October 31st.**

If your students need a visa/residence permit for their stay, please nominate them even earlier.

The students will find the link to the online application at [**http://www.boku.ac.at/int-in-e-howtoapply-en.html**](http://www.boku.ac.at/int-in-e-howtoapply-en.html) **Please send this link to your students after you have nominated them!**

**Please be aware of BOKU's application requirements:**

* Exchange students, who have **received less than 180 ECTS** so far (bachelor students, students of integrated master programmes,…), have to enrol in a bachelor programme at BOKU.
* They can also take master's courses to a certain extent, if they have the required pre-knowledge for the individual courses (see your transcript of records). This will be checked , before we sign the Learning Agreement.
* Language requirements: **German language skills at level B2** of the Common European Framework of languages. (BOKU does not offer enough courses taught in English at Bachelor level).
* Exchange students, who **hold a bachelor degree** (certificate!) have to enrol in a master programme at BOKU.

Language requirements: either **German OR English language skills at level B2** of the Common European Framework of languages.

* Exchange students, who have gained **more than 180 ECTS** in their study (or in consecutive studies) but whose home university does not award a bachelor degree after 180 ECTS, have to enrol in a master programme at BOKU.

Language requirements: either **German OR English language skills at level B2** of the Common European Framework of languages.

* Exchange students who hold a diploma degree or master degree, have to enrol in a PhD programme.

Language requirements: either German OR English language skills at level B2 of the Common European Framework of languages.

**ad 2. Application:**

* **The application is ONLY possible through the online system Mobility-Online.**
* **The application deadline for summer semester 2022 is November 30th.**
* **ALL documents have to be uploaded in the online system by this deadline.**

The nominated students will receive an e-mail with the necessary information in order to submit their application (the e-mail will be sent cc to you).

Please find further information on the documents needed at: [http://www.boku.ac.at/int-in-e-howtoapply-en.html](http://www.boku.ac.at/int-in-e-howtoapply.html?&L=1)

The following information will help you and your students to prepare the applications:

**BOKU fact sheet and contact data sheet 2021/22 - see attachment**

Our course database BOKUonline is fully available in English: <http://www.boku.ac.at/int-in-boku-howtolookforcourses-en.html>

Information on planning the studies at BOKU and planning the life in Vienna are available at: [http://www.boku.ac.at/int-in-e-en.html](http://www.boku.ac.at/int-in-e.html?&L=1)
The information can also be downloaded as a pdf - [BOKUtipps international](https://boku.ac.at/fileadmin/data/H05000/H12000/Baum_2012/B-_International_Students_coming_to_BOKU/H-_Wie_plane_ich_mein_Leben_in_Wien/BOKUtipps_international_2020_21_web_final.pdf)

Information for our partner universities is available at: <https://short.boku.ac.at/int-in-for-partners-en>

Due to the **current Covid-19-pandemia**, BOKU is holding a **hybrid mode of teaching**, combining online course elements with course elements of physical presence. **An entire online semester is not possible at BOKU**. In any case, information on the pandemia-situation at BOKU is available at:

<https://boku.ac.at/en/>

<https://short.boku.ac.at/int-in-current-en>

We are looking forward to working together with you and to welcoming your students in Vienna!

Best regards,

Katrin Hasenhündl & Ulrike Piringer

DI Katrin Hasenhuendl

Incoming Coordinator
ERASMUS+ Programme Countries

SMS: Southern and Western Europe

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**Sprechstunden/Student enquiries:**
Mon-Thu 10.00-12.00 + We 14.00-16.00

Ausnahmen/Exceptions see: [http://www.boku.ac.at/katrinhasenhuendl.html](http://www.boku.ac.at/piringerulrike.html)

**Follow us on facebook:** [www.facebook.com/BOKUExchange](file:///C%3A%5CUsers%5Cupiringe%5CAppData%5CLocal%5CTemp%5CXPgrpwise%5C5AE9B5BBGWMTA1GWDLE1001677966151D8B1%5Cwww.facebook.com%5CBOKUExchange)

[Registration link](https://www.service4mobility.com/mobility/RegisterPartnerAccountServlet?match=8f7994a1f65fc055fa23255c6071116dae9d6d3f31576138cb2b963812c811e70360641e71dc4eafb20913ee070e66e2dd2a28a7045faaa72db2ee266c915c23380706d98835941a266fcf0bb44a9e9475c26ac3ef3d689feb779fb961dec6c4) <https://www.service4mobility.com/mobility/RegisterPartnerAccountServlet?match=8f7994a1f65fc055fa23255c6071116dae9d6d3f31576138cb2b963812c811e70360641e71dc4eafb20913ee070e66e2dd2a28a7045faaa72db2ee266c915c23380706d98835941a266fcf0bb44a9e9475c26ac3ef3d689feb779fb961dec6c4>